

2012 JORDAN FALL FESTIVAL ARTS & CRAFTS SHOW APPLICATION

<http://www.jordanny.com>

This is a juried show. No buy/sell, manufactured or imported work will be accepted. This means that all products go through a juried selection process by a panel each year. "Arts & Crafts" means "one of a kind", limited editions and definitely unique items.

Submission of your application and jury fee is not a guarantee of acceptance into the 2012 Arts & Crafts show.

EVENT DETAILS:

Dates and Times: September 21, 2012 from 5:00 p.m. – 9:00 p.m. (Set up begins at 11:00 a.m.)
 September 22, 2012 from 10:00 a.m. – 9:00 p.m.
 September 23, 2012 from 10:00 a.m. – 5:00 p.m.

ENTRY DEADLINE: Applications must be postmarked by Saturday, March 4, 2012. Late applications may be accepted at the discretion of the jury where space is available and will be subject to a \$25.00 late fee.

JURY & BOOTH FEES: The rental fee for a 10 x 10 space is \$125.00. Checks should be made payable to "Jordan Fall Festival Arts & Crafts". No refunds will be issued after August 1, 2012.

JURY DECISION: **Notification of the jury decision will be made by April 1, 2012.** Upon notification that you are accepted into the event, you will be provided with a contract which must be returned to us prior to May 1, 2012. Failure to meet deadlines may result in the loss of your space. Jury decisions are final.

APPLICATION REQUIREMENTS:

- Applications must be complete.
- Applications must include a minimum of three photographs of your product and two photographs of your product being displayed. Please label each photograph with your name. Photos will be returned at registration or by mail if not accepted. Just because you have participated in previous festival events does not mean that you do not need to provide photographs. Applications without photographs will be returned unaccepted

MAIL BY MARCH 4, 2012:

- Completed application form with three images representative of your work, plus two images of your product being displayed.
- \$125.00 (single space); \$250.00 (double space) for booth fee made payable to "Jordan Fall Festival Arts & Crafts"

MAIL BY MAY 1, 2012:

- Signed 2012 Exhibitor Contract

BOOTH ASSIGNMENTS:

Booths are designated upon receipt of the booth fee and signed Exhibitor Contract. Use is restricted solely to the Exhibitor to whom the space is assigned. Only work accepted by the jury is to be displayed or

sold. The Arts & Crafts portion of the festival takes place under a tent supplied by the festival committee, however, you are welcome to bring your own tent to set up within the festival's tent.

Exhibitors must provide their own display equipment. Electricity is available, but you must bring your own extension cords sufficient enough to run the length of the tent.

ADDITIONAL INFORMATION:

- The number of exhibitors per category may be limited to allow for a more diverse show. Categories will be juried on a first-come, first-serve basis.
- Obstructions such as tent poles or electrical boxes may be in your area. Please plan accordingly.
- Heaters and halogen lamps are prohibited.
- You will need to bring your own extension cords (between 50' and 100' is recommended) with 3-prong plugs.
- All exhibitors are responsible for collecting and reporting NYS Sales Tax and for displaying a valid Certificate of Authority.
- Insurance, if desired, must be obtained by vendors at their own expense.
- You are responsible for removing your own trash. Please do not leave your trash or anything else in your booth after the festival. Failure to comply with this requirement, may prohibit you from entry into future events.
- Exhibitors are to stay within their 10 x 10 designated area. No area outside the tent is an exhibit area and MUST be kept clear for fire safety.
- No hawking, peddling or other selling or advertising is allowed outside of the exhibitor's assigned area.
- Exhibitors may not use any sound amplification equipment of any type.

PARKING:

There is a designated parking area for exhibitors and you will be provided with a "crafter's parking" tag upon registration. Exhibitor's vehicles found outside of the designated area may be towed at the discretion of the Committee and at the expense of the Exhibitor. Exhibitors with campers or motor homes must make arrangements to park their vehicles with the Committee prior to the festival.

We look forward to working with you in making this a successful show and a positive experience for all. Please feel free to contact me with any questions M – F from 6:00 p.m. – 9:00 p.m.

MAIL COMPLETED APPLICATIONS TO

Jordan Fall Festival
Susan Radcliffe, Chairperson
PO Box 22
Elbridge, NY 13060
(315) 689-6229
email: suziesfrostyfriends@yahoo.com

EXHIBITOR INFORMATION

Name: _____ Daytime Phone: _____

Business Name: _____ Evening Phone: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Tax ID No.: _____

Website: _____

Vehicle On-Site: Make _____ Model _____ Year _____ License Plate# _____

Will you be using a motor home/camper: _____

If so, must be approved by Committee

of spaces requested _____

PRODUCT INFORMATION

Please provide a description of your work. Please be very descriptive. You will be limited to selling the products you describe in your application. Please be specific.

I understand and agree that neither the Jordan Fall Festival, the Village of Jordan, the Town of Elbridge, the Jordan-Elbridge School District, their employees or volunteers will be held liable in any way, whatsoever, for any loss, theft, damage, or defacement of any vehicle or property displayed or used in display of any exhibit, no matter how same may be caused. I understand the guidelines and show requirements detailed in this application and by signing below, agree to comply with them. If I am found not in compliance with all show guidelines and requirements, I understand I will not be allowed in future shows.

Please mail your application, photographs & check in the amount of \$125.00 (single space) \$250.00 (double space) no later than April 1, 2012 to:

Jordan Fall Festival Fine Arts & Crafts
c/o Susan Radcliffe, Chairperson
PO Box 22, Elbridge, NY 13060-1022
(315) 689-6229

Incomplete applications will be returned
Make check/money order payable to: Jordan Fall Festival Arts & Crafts